

July 23, 2005 Revision

CHARTER

Han Moo Kwan Tae Kwon Do Club

This Charter establishes the Han Moo Kwan Tae Kwon Do Club and provides Articles that are incorporated into the Charter

- I. NAME: The Club shall be named "Han Moo Kwan Tae Kwon Do Club".
- II. PURPOSE: The Purpose is promotion of the karate style of Han Moo Kwan introduced to the United States by Mr. Ui Jung Kim who studied in the Han Moo Kwan Central Gymnasium in Seoul, Korea. In accordance with Mr. Kim's philosophy to give back to the community what we learn, the Club will be not-for-profit.
- III. ORGANIZATION:
 1. Club: The Club is an independent body of instructors, administrators, and students who agree to promote the teachings of Mr. Kim and comply with the Charter, Articles and Mandates of the Han Moo Kwan Tae Kwon Do Association. The Club is licensed by the Board of Directors. The Board reserves the right to revoke the License if the Club fails to honor the requirements of the Charter, Articles and Mandates.
 2. Club Officials:
 - 2.1. Chief Instructor: The Chief Instructor is appointed by the Board for the Club to hold that position until replaced by the Board. The primary responsibility is to ensure that the basic style of this form of Tae Kwon Do is retained without deviation or addition, yet allowing for the employment of techniques that the Chief Instructor does not find to be in conflict with the basic style. Appoints and supervises the performance of Instructional Staff who will conduct classes.
 - 2.2. Club Officers:
 - 2.2.1. President: The primary responsibilities include management of the Club and liaison with the sponsoring organization and other martial arts organizations. Additional details on roles and responsibilities may be found in the Club Policies.
 - 2.2.2. Vice President: The primary responsibilities are the recruitment of new members, including the preparation of advertising notices, performances by Club members, and the supervision of social events. Additional details and responsibilities may be found in the Club Policies.
 - 2.2.3. Secretary-Treasurer: Primary responsibilities are the recording and custody of all written and published material dealing with the Club, and the collection, custody and disbursement of all monies concerning the Club. Additional details on roles and responsibilities may be found in the Club Policies.
 - 2.3. Instructors: Instructors, trained by the Chief Instructor and certified by the Board Of Directors, shall assist the Chief Instructor in teaching classes.
- IV. ARTICLES: Articles are incorporated into this Charter and provide the details of Club management.
- V. POLICIES: Polices are supplements to the Charter and Articles defining the rules of operation for the Club. Failure to abide by the Polices may cause a club to lose its license.

ARTICLES

Han Moo Kwan Tae Kwon Do Club

Articles are incorporated into the Charter of the Club to provide an overview of the Club operation and may be modified or expanded by a simple majority vote of the Club Officers when they determine modifications or expansions are required.

1. **MEMBERSHIP:** Membership in the Club is based on the following qualifications
 - a. Meets any requirements set by the Club's sponsoring organization.
 - b. Minimum age 14 years unless waived by the Chief Instructor. No maximum age.
 - c. Tae Kwon Do practitioners who contribute to the Club's training as Instructors or introduce related skills.
2. **OFFICERS:** For the club to remain in good standing with the Board Of Directors it must have a Club President. Additional details on their roles and responsibilities may be found in the Club Polices.

NOTE: Except for financial matters volunteers may be enlisted to assist Club Officers with their tasks, although the Officers are responsible for ensuring that the work is performed according to Club standards.

3. **EXAMS AND PROMOTIONS:** Exams will be facilitated by the Chief Instructor, under the guidelines set forth by the Club Polices. Promotions to Black Belt levels of Second Degree and above must also be approved by the Board of Directors.
4. **FEES:** Fees such as membership and promotion assessments are established by the Club, keeping with the philosophy of remaining not-for-profit.
5. **RESPECT AND DISCIPLINE:** One of the foundations of this Club lies in the principle that members will show respect for other members and the style of Han Moo Kwan. Instructors are the backbone of the Club and students must recognize their authority and must value their knowledge. Transgressions of respect or discipline will be addressed by Instructors with compassion. Flagrant or dangerous violations may result in the termination of training by the Chief Instructor and expulsion from the Club if deemed necessary by the Club President.
6. **CLUB POLICIES AND PROCEDURES:** The Club has detailed policies and procedures that are in-line with the Association's Charter, Articles and Mandates. Significant changes to club policies or methods are submitted to the Board Of Directors for review.